

7 May 2008

Dear Councillor

**MUSEUM MANAGEMENT WORKING GROUP**

A meeting of the Museum Management Working Group will be held in the Chairman's Office, **Uttlesford District Council Offices**, London Road, Saffron Walden on **Thursday 15 May 2008 at 6.00 pm.**

Yours faithfully

JOHN MITCHELL

Interim Chief Executive

**A G E N D A**

- 1 Apologies for absence and declarations of interest.
  - 2 To receive notes of the meeting held on 22 February 2008 (attached).
  - 3 Matters arising.
  - 4 Heritage Quest Centre Project.
  - 5 Report of Saffron Walden Museum Society.
  - 6 Curator's report.
  - 7 Education Officer: update.
  - 8 Museum Service and Income Generation.
  - 9 Collections Insurance (AXA) – Egyptian platter.
  - 10 Any other business the Chairman considers to be urgent.
- To: Councillors EC Abrahams, R P Chambers, **K Eden**, D J Morson and S Schneider (Uttlesford Members); J Bullen, D Laing, C Law, S Hollingworth and A Watson (Museum Society).

Enc: Minutes  
Report of Museum Society  
Curator's Report  
Report on Museum Service and Income Generation